

JOB DESCRIPTION – Youth Support Worker

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| Association: | YMCA East Surrey (YMCAES) | |
| Address: | Princes Road Redhill Surrey RH1 6JJ | Phoenix Youth Centre Preston Manor Road Tadworth KT20 5FB |
| Job Title: | Youth Support Worker | |
| Salary: | £22,440 - £24,310 pa full-time £12.33 - £13.36 per hour part-time work | |
| Hours of work | FT - 35 hours a week; PT options will be considered | |
| Responsible to: | Mental Health Coordinator | |
| Job Purpose: | <p>Deliver group-based activities for children and young people aged 13-24 in East Surrey which focus on supporting emotional wellbeing and promoting good mental health.</p> <p>Assist in the implementation of the WAVES (Wellbeing, Awareness and Voice for East Surrey) mental health drop-in support youth sessions and other school-related projects associated with WAVES (age range 13-18).</p> <p>Assist in running the Step Forward mental health drop-in sessions for young adults (age range 17-24).</p> <p>Support a range holiday diversionary activities programme across East Surrey</p> | |
| Main Responsibilities: | <ul style="list-style-type: none"> Assist with the delivery and preparation of the WAVES drop-in support group sessions and other project sessions throughout East Surrey and assist social and personal development programmes with young people within the assigned areas. Assist with the delivery and preparation of Step Forward group sessions. Connect with new groups of young people and build relationships with them with a view to developing life skills, support young people with mental health issues promoting positive emotional wellbeing. Actively engage young people in a wide range of youth work programmes that promote personal and social development, challenge, enjoyment and results in recorded learning. Actively engage and build positive relationships with parents/guardians that support the learning for both them and young people taking part in youth work projects Deliver information, advice, or guidance to young people, parents/guardians and schools referring to specialist agencies where appropriate. Collate and capture emotional wellbeing and youth work evidence to facilitate assessments of performance and quality. Record emotional wellbeing and youth work data from the sessions and be knowledgeable about the requirements for tracking progress. | |

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| | <ul style="list-style-type: none"> • Attend staff meetings, training and staff development events, as appropriate, to ensure continuous professional competence and development. • Operate in accordance with YMCA East Surrey policies and procedures for health and safety, risk assessment and safeguarding children and young people to provide safe and healthy working environment. • Carry out assigned duties and responsibilities of the post with due regard for YMCA East Surrey's equality and diversity policies and procedures. |
| Terms and Conditions | <p>A full-time working week would be Monday to Friday 10am-6pm</p> <p>Part-time and sessional work hours would usually be available 2pm-6pm</p> |
| Training and Development | <p>You will have the opportunity to undertake a professional youth work training course (Level 3) supported through the National Youth Agency</p> |

PERSON SPECIFICATION:**Assistant Youth Worker (Emotional Wellbeing Service) – Person Specification**

| | | Essential | Desirable |
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| Qualifications & Training: | <ul style="list-style-type: none"> • Level 2 youth worker • Level 1 mental health first aid training | | X X |
| Experience: | <ul style="list-style-type: none"> • Minimum of 1 years' experience of working with young people in a youth work capacity or experience of working with young people with mental health issues. • Ability to develop a wide range of activities that promote personal and social development, challenge and enjoyment • Ability to work with individuals and young people with issues around their mental health and a good working knowledge about factors affecting emotional wellbeing | X X | X |
| Abilities & Skills: | <ul style="list-style-type: none"> • Ability to relate well to young people, maintaining enthusiasm and enabling them to feel valued • Ability to assist and implement a creative, varied and appropriate programme of activities that allow both fun and informal learning for young people. | X X | |
| | <ul style="list-style-type: none"> • Able to perform basic administrative operational tasks • IT literacy and ability to use IT systems such as Office, Outlook, Social Impact Tracker, social media etc. • Ability to communicate effectively coupled with good listening skills • Ability to record progress and development for participants • An ability to assess needs, monitor outcomes and achieve targets • Full driving licence | X X X X | X X |
| Personal: | <ul style="list-style-type: none"> • Commitment to the YMCA's Aims and Purposes and the holistic development of young people • Commitment to ensuring that young people have equal opportunities to develop and grow | X X | |