**Job Description**

**JustB Schools Support Worker for Children and Young People Bank**

1. **Job Purpose**

To work as part of the JustB Children and Young Peoples’ (CYP) Service by providing direct provision of emotional wellbeing support to pupils in school settings.

1. **Key Operational Tasks**
2. To offer emotional wellbeing support to children and young people in a school setting.
3. To be confident in identifying and responding to safeguarding concerns as they arise in client work. To work collaboratively with the Safeguarding Team and undertake any actions required, both internally and with Children’s Social Care.
4. To be responsive to the different needs of schools, including facilitating training and pieces of small group work when required.
5. To work collaboratively with those as identified as important to children and young people, including, parents/carers, school staff, external professionals and organisations to enable the best possible outcomes for children and young people.
6. To take part in the group supervision sessions and undertake individual supervision with an allocated practitioner.
7. To attend team meetings, training sessions and any other meetings required by the Children’s Services Manager.
8. Working with the Children’s Services Manager to develop the resources offered to children and young people and professionals to provide information on the service.
9. To provide support to any volunteers and students involved with the JustB Service referring issues to the Children’s Services Manager as necessary.
10. To maintain records to meet required guidelines, professional standards and standards set by appropriate statutory bodies.
11. To work with agreed measurement tools, data collection systems and support the creation of case studies were appropriate.
12. To work as a key member of the Just B Support Team as the service is developed to ensure high quality service delivery in an ethical and effective manner in line with the agreed sub-strategy.

The above is not an exhaustive list of duties and you will be expected to perform different tasks as necessitated by your changing role within the organisation and the overall business objectives of the organisation.

**Logistics**

* Role is school based.
* Schools are across North and West Yorkshire.
* Occasional travel to one of the North Yorkshire Hospice Care buildings would be required.

**Overarching responsibilities**

* To embed the values of the organisation into your working practices, evidencing this regularly and ensuring this remains a priority.
* To live out our values, which drive all that we do, in the context of your everyday work following our behaviour framework.
* To work in accordance, and fully comply, with our organisational policies and procedures.
* To carry out all duties in accordance with the law, regulations, organisational frameworks, recognised professional guidelines and the have a commitment to FREDIE, integration and collective decision making.

The above is indicative of the current responsibilities of the post which may change from time to time in consultation with the post holder in line with the service need.

Throughout your time with us we will conduct ongoing employment checks and performance reviews relevant to your role, for example professional registration checks, DBS, appraisals and regular contact meetings.

1. **Terms and Conditions**

Reports to: Children’s Services Manager

Responsible for: -

Hours: 0 Hours. Term time only.

Location: Schools and North Yorkshire Hospice Care sites

1. **Person Specification**

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| **What is required?**  | **Is it essential or desirable?** *Essential = E**Desirable = D* | **How is it assessed?** *Application = A**Interview = I**Task/Assessment = T* |
| **Education/Qualifications** |
| A relevant qualification (such as a degree in psychology/social work or related field, or a diploma in counselling) | **E** | **A** |
| Registration with a professional body, such as the BACP, UKCP or Social Work England. | **D** | **A** |
| **Experience**  |
| Experience in working directly with children, young people and families | **E** | **A I T** |
| Experience in providing emotional support to children and young people | **E** | **A I T** |
| Experience in working with safeguarding procedures | **E** | **A I T** |
| Experience in managing complex and sometimes distressing situations with tact and diplomacy. |  | **A I T** |
| **Knowledge/Skills**  |
| Confident in contracting and confidentiality | **E** | **A I T** |
| Ability to work affectively with other professionals  | **E** | **A I T** |
| Confidence in IT.  | **E** | **A I**  |
| Able to record sessional notes appropriately and in a timely manner | **E** | **A I T** |
| **Personal Attributes** |
| Exceptional verbal communication skills | **E** | **A I T** |
| Ability to work affectively in a group and in isolation | **E** | **A I**  |
| Strong organisational skills | **E** | **A I T** |
| Ability to travel within Yorkshire | **E** | **A I**  |
| Understanding and adhering to equality of opportunity and diversity procedures. | **E** | **A I T** |