|  |  |  |
| --- | --- | --- |
| Job title: |  | Chartered Building Surveyor (National Airport Community Schemes ) |
| Office: |  | Southeast: Guildford |
|  |  |  |

Job purpose

We are looking for a Chartered building surveyor to join our Southeast team, which covers London, Guildford, Southampton and the surrounding areas. **The primary requirement of the role** is to support our growing contract to support community based schemes for a major airport.

In addition to the Airport community scheme work, we will provide you with exposure to the wider building surveying disciplines in a commercial environment.

You will be part of a growing team and develop your career in a supported environment with future progression through our business being one of our key priorities.

Due to the nature of the role, **you will need to be able to drive and have access to a car and business insurance**.

About TFT

TFT is the leading independent firm of Development, Built Asset & Engineering and Sustainability consultants. We place the wellbeing of people and the performance of buildings at the heart of everything we do.

We’re proud of our reputation for integrity and delivering work of the highest quality, blended with commercial pragmatism. We offer a strong track record across all commercial property sectors, advising investors, developers, occupiers and owners on maximising best property asset values. Diversity and strength in depth is important to us. Whether it be a technical thought leader with a career’s experience – or a recently qualified rising star – in today’s risk averse world you need people on your side with a reputation for diligence, transparency, intellect and commercial insight. Clients see TFT as large enough to provide the expertise and resources to get the best from their portfolios, and small enough for it to matter personally.

We have over 200 employees operating from a network of offices in Belfast, Birmingham, Bristol, Cambridge, Cardiff, Dublin, Edinburgh, Guildford, London, Leeds, Manchester and Southampton.

Key accountabilities

The main focus of the role will be to support the community schemes as follows:

* Acting as lead consultant and contract administrative duties for noise insulation and roof replacement works to residential dwellings, schools and other community buildings
* Undertaking quality inspections of works in progress and completed works to confirm compliance with the specification.
* Drafting specifications and schedule for packages of works identified.
* Providing quality assurance support to the existing team.
* Carrying out technical reviews of contractors proposals and providing recommendations to our client.
* Providing Project Management support and coordinating the project team for design work and implementation of client schemes.
* Tracking contractor performance against key performance indicators set.
* To support with the delivery of Building Regulations compliance services from inception through till completion.

In addition to the above, TFT has an enviable client list, and we will endeavour to provide you as much exposure as possible, around the airport work, to as many as possible including institutional funds such as M&G, L&G & Aviva.

Professional and project work we deliver includes:

1. Contract administration, surveys and schedules of condition, technical due diligence, dilapidations, building Pathology, specification/maintenance management, PPM, RCA’s and licences to alter, pre-acquisition surveys and Project Monitoring.

Performance criteria

1. BSc (Hons) or MSc Building Surveying (RICS accredited course
2. MRICS qualification
3. Experience in a commercial BS firm would be useful but not essential
4. Confident in talking to a wide range of people to build relationships
5. Some experience of Contract Administration using NEC Contract Forms is desirable.

Skills and behaviour

1. Must be a good team player but able to work independently
2. Confident communicator both verbally and in writing
3. Thorough understanding of the needs and demands of a wide range of people and how to meet and exceed their expectations
4. Proactive and uses initiative for personal knowledge development
5. Accurate with high attention to detail
6. Excellent time management skills
7. Must have a driving licence and access to use of a car with business insurance due to location of the work
8. Willing to travel

What’s in it for you?

Competitive salary offered plus benefits: discretionary bonus scheme, mobile phone & laptop, private health care (after 6 months), personal accident cover, life assurance, 25 days’ holiday, one day a year charity leave and a wellbeing day to take time out for you.

Company contribution pension scheme after 3 months.

Cycle scheme and interest free season ticket loan on completion of probationary period.

We are BCorp Certified!

As TFT’s impact on the world has grown with the size of our business and the scale of our client services, we are determined that our future growth continues to be positive and sustainable. B Corp certification enables us to do just that, by recognising the highest standards of social and environmental performance and aligning our ongoing efforts with the UN’s Sustainable Development Goals. <https://www.tftconsultants.com/tft-is-a-certified-b-corp/>

DEI at TFT

At TFT we don’t aim to tick boxes and count numbers and percentages, we create an environment where anyone, from any background and life experience, can do their best work. We empower you to bring your full, authentic self to work. We are diverse by nature and inclusive by choice.

If you’re driven to perform, you’ll fit right in, we approach work fearlessly, learn quickly and improve constantly. A bright idea can come from anyone. We believe diversity drives innovation.

Our approach to diversity, equity and inclusion is simple – we include everyone.