

JOB DESCRIPTION

Job Title:	Assistant Football Coach
Salary:	£13,741 - £22,222 FTE (pro rate £1979.61 - £3201.46) dependent on age & includes holiday pay
Hours of work:	Mondays 15:30-18:30 at the YMCA Sports & Community Centre, Redhill & Fridays 16:15-19:00 starting at YMCA Sports & Community Centre with the session then moving to our external venue at Oakwood School, Horley (term time only)
Responsible to:	Sports & Recreation Manager
Responsible for:	N/A
Job Purpose:	To offer support to senior members of coaching team and parents in order to provide a fun and friendly coaching environment.
Background to role:	YMCA East Surrey Childcare & Children's Activities offer a wide range of services to support family life for parents and carers of children and young people aged 0-18 years. We work in partnership with a number of local schools in East Surrey, offering wrap around childcare and sports and recreational activities to the local community. We also have two YMCA Pre-Schools, offering early education for children from two years of age, along with a Creche for those wanting to access our fitness classes and/or gym, and a full programme of sports and recreation for all.
Main Responsibilities:	<ul style="list-style-type: none"> ▶ To assist the senior coach in the setting to ensure its smooth and reliable service. ▶ To lead a group of children in skill-based drills under the supervision of the senior coach. ▶ To lead small-sided games in a safe and controlled environment under the supervision of the senior coach ▶ To contribute to the planning, organisation and delivery of activities, ensuring they are adapted where appropriate to be accessible to all children ▶ To be the mini-bus escort on a Friday afternoon in taking children to off-site football venue ▶ To work as part of a team consisting of coaches & volunteers to ensure that the service provided is of the highest quality ▶ To ensure that all your working practices operate within the organisational health and safety and procedures and to furthermore ensure that safeguarding and child protection policies are always adhered to ▶ To supervise the play environment to ensure physical, emotional and personal safety for all children/young people attending. This includes keeping records of any accidents or injuries that may occur, and any medication administered ▶ To ensure that all children and young people are made to feel valued and that they have positive experiences ▶ To ensure that appropriate equipment is maintained and stored in line with current procedures ▶ To assist in packing up of equipment, at the beginning and end of each session

PERSON SPECIFICATION: Assistant Football Coach

		Essential	Desirable	How measured (application, assessment, interview)
Qualifications, Education & Training:				
	Level 1 Football Qualification		X	Application, certificates
	Paediatric First Aid Qualification		X	Application, certificates
Abilities, skills, and attitude				
	Knowledge of the importance of play in child development (aged 5-15 years)	X		Application, interview
	Ability to work independently and as part of a team	X		Application, interview
	Ability to manage time/resources	X		Application, interview
	Ability to monitor and maintain safe working practices	X		Application, interview
	Knowledge of safeguarding and child protection legislation	X		Application, interview
	Experience in managing children and young people's behaviour in various situations	X		Application, interview
	Understanding and commitment to equal opportunities	X		Application, interview
Other requirements				
	Commitment to the YMCA's Aims and Purposes	X		Application, Interview
	Be friendly, flexible, professional and approachable	X		Application, Interview
	DBS check for working with children and adults at risk	X		Application, interview
	Car Driver		X	Application, interview