

Job Title: Retail Cleaner

**Salary:** £26,000 per year full time, pro rata part time (£13,000- based on 20 hour week) Plus, enhancement for Sunday working at 1.66 / time plus two thirds)

## Location: Maidenhead Homestore

Hours: Part time 20 hours per week Mon- Sun (days and hours to be discussed at interview)

### Reports to: Homestore Manager

**Purpose of Job:** We are seeking a dedicated and reliable Shop Cleaner to join our team. The Shop Cleaner will be responsible for maintaining the cleanliness and hygiene of our shop, ensuring a welcoming environment for customers and staff.

### **Key Responsibilities:**

- Clean and sanitize all areas of the shop, including floors, windows, shelves, kitchens and rest rooms.
- Dust and polish furniture and fixtures.
- Empty trash bins and dispose of waste appropriately.
- Replenish supplies such as soap, toilet paper, and paper towels.
- Report any maintenance issues or safety hazards to the management.
- Follow cleaning schedules and checklists to ensure all tasks are completed efficiently.
- Assist with other cleaning duties as required.

Thames Hospice is committed to being an equal opportunities organisation. It is committed to promoting equal opportunities and preventing discrimination. This policy applies to both its service delivery and to its own employment practices. You will be willing and able to demonstrate commitment to Thames Hospice Equal Opportunities Policy.

#### **Our Values**

Our values are the essence of our culture and inspire our behaviour.





Respect

Respect for everyone's dignity



Excellence Committed to excellence in everything we do

Compassion Compassion for everyone in a T safe and caring environment se

Ambition The desire and determination to serve everyone in our community

November 2024

### **Person Specification**

## Please note that all criteria are essential unless otherwise stated.

#### Specialist Knowledge and Experience

- Previous experience in a cleaning role preferred.
- Ability to work independently and as part of a team.
- Strong attention to detail and high standards of cleanliness.
- Good physical stamina and ability to perform manual tasks.
- Reliable and punctual.
- Basic understanding of cleaning chemicals and safety protocols.

# **Customer Focus**

Experience of delivering excellent customer service.

### Organisation

Ability to organise time effectively, prioritising workload, and meet deadlines.

### **Using Initiative**

Experience of taking responsibility for own actions and make decisions without referring to others.

## Resilience

Ability to remain calm and self-controlled under pressure.

# Communication

Experience of communicating effectively, with all our teams

# **Team Working**

Ability to develop, effective, and supportive relationships with colleagues.