

## Audit Assistant Manager

Location: Jerroms, Mucklow Office Park, Mucklow Hill, Halesowen, B62 8DY

Salary: £40,000 - £46,000 per annum (depending on experience)

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Jerroms are a leading accountancy and business advisory practice established in 1972, with over 170 employees. Serving over 4,000 clients across various sectors, we offer trusted advice and a pragmatic approach to businesses of all sizes, with particular expertise in education, healthcare, legal, financial services, and construction.

### **Some people think accountancy is a numbers business, but we think it's a people business!**

People are central to what we do. Whether they are an accountant, tax adviser or work in a support role, every member of our team has their own distinct strengths and plays an important part in the business. But the one thing we all have in common is a passion to make a difference and help clients succeed in reaching their goals.

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### **The role:**

You will undertake audits for a range of clients across a variety of sectors, including owner managed businesses, charities and entities within the education sector. You will have a can-do approach and be confident managing a varied workload, you will also get the opportunity to act as a mentor and assist with the development of our trainees.

You will be involved with managing the workflow of the audit team and play a key role in the planning, on site field work, execution and finalisation of the audit process. You will supervise the work of the audit team, aiming to resolve issues before escalating to the Manager/Partner for review.

Some of the day to day will look like this:

- Plan audits in advance of audit fieldwork, ensuring it appropriately addresses identified risks and achieves the objectives
- Allocate areas of responsibility within the audit team when drafting audit plans
- Undertake audits of commercial and not-for-profit clients, leading audit teams of up to five people.
- Lead audits to ensure client timescales are met and budgets are adhered to
- Drafting the management letter to clients, recommending improvements to their accounting systems and controls
- When requested, review audit work performed by more junior members of the team, whilst providing verbal and written constructive feedback
- Ensure junior members of the team understand their responsibilities, providing appropriate on-the-job training
- Drafting individual and consolidated financial statements (primarily UK GAAP)
- Maintain and developing strong relationships with clients and colleague

### **What do I need?**

- You will need to have at least three years' audit experience, ideally in a Practice environment
- You will be fully qualified in either ACA/ACCA
- Communication is key to this role, you must be confident in communicating with both clients and internal colleagues at varying levels
- A full driving license and access to independent transport is required
- You must be a team player who enjoys working as part of a busy team

### **What we offer:**

- Health and Wellbeing package for staff (Be Well Support)
- Part of the Sumer Group – championing and empowering businesses across the UK and Ireland.
- Social Events including annual Summer and Christmas parties.
- Free parking on onsite.
- Flexible working hours.
- Inhouse training & qualification opportunities.
- Competitive salary.
- Fantastic working environment
- The opportunity to work in a dynamic and growing firm

### **Diversity Statement**

Jerroms values diversity, inclusion and equality of opportunity. We don't discriminate on the basis of race, gender, sexual orientation, gender assignment, age, religion or belief, pregnancy, maternity and paternity status, disability, marital or civil partnership status.

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